



**MINUTES  
CITY WATER COMMISSION REGULAR MEETING  
TUESDAY, SEPTEMBER 24, 2019, 6:00 P.M.**

**Commissioners Present:**

Chair David Heier  
Commissioner Keven Harshbarger  
Commissioner Jesse Valdez  
Commissioner Joseph Haltaman  
Mayor Larry Thompson, Ex-officio

**Commissioners Absent:**

Vice-Chair Richard Holloway (Voluntary Announced Absence)  
Commissioner Andre Bullard (Voluntary Announced Absence)

**City Staff Present:**

Nancy Cain, City Administrator  
Jacob Parsons, Water Manager  
Kat Balbi, Assistant City Secretary  
Denise Bissell, Utility Clerk

**Other Appointed or Elected Officials in Attendance:** None.

**1. Call to Order**

With a quorum of the City Water Commission present, Chair Heier called the regular meeting of the Garden Ridge City Water Commission to order at 6:00 p.m. on Tuesday, September 24, 2019, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

**2. Roll Call:** See above.

**3. Pledge of Allegiance:** Chair Heier led the Pledge of Allegiance.

**4. Citizen Comment Period – limited to 30 minutes total**

Shelby Trial, 21657 Forest Waters Circle, thanked Chair Heier for his service on the Water Commission.

Rick Cross, 20637 Wahl Lane, thanked the Water Commission for their service and requested the Water Commission consider special water rates for residents putting in new sod/landscaping.

**5. Business Items**

**The following items are for discussion, consideration, and/or action.**

**a) Education/Training Sessions. (Limited to 5 minutes)**

**1. Receive Watersaver Landscape Design” proposal from Patricia Hartley, Coordinator for Gardening Volunteers of South Texas.**

Patricia Hartley explained the classes offered by the Gardening Volunteers of South Texas and would like to hold a class for the residents of Garden Ridge.

**b) Discussions/Reports/Updates**

**i. Water Manager Monthly Activity Report.**

**1. Water Pumping/usage from City wells, Water system infrastructure maintenance, repairs and/or projects, and Water and/or Drought Management (current Watering Stage).**

Jacob Parsons, Water Manager, reviewed the Water Department Monthly Activity Report. He stated the Lead and Copper samples were turned in and the City is waiting for the results. He stated several water meters were tested with no discrepancies and all results were in favor of the customer. He also stated the Water Department had completed 108 laptop reads, analyzed 86 of them, and found 23 potential leaks.

**ii. Items discussed at the September 4, 2019, City Council Regular Meeting and September 10, 2019 City Council Special Meeting.**

Commissioner Valdez stated the City Council approved the reappointment of Commissioner Harshbarger, the appointment of Commissioner Mueller, and the amendment to Ordinance 61. Chair Heier reviewed the changes to the water rates from the Special City Council Meeting.

**iii. Discussion on IPerl Meters.**

**1. Receive IPerl Meters Presentation from Sensus Representatives: Scott Kohan and Craig Collins, Territory Managers; David Overfield, Manager of Technical Services.**

David Overfield, Manager of Technical Services of Sensus, presented information regarding IPerl meters and answered questions from the Water Commission.

**iv. Discussion Water Rate Structure.**

**1. Discuss and make possible recommendation to City Council.**

Chair Heier stated the Water Commission should review the water rates and make a recommendation by November. He explained his thoughts with the rate structure and the Commission should compare it to the rate structure prepared by Water Markets, LLC. Commissioner Harshbarger stated the rate increase was still too high and the Water Commission should review with more detail the Water Rate Study that was conducted.

**Motion:** A motion was made by Chair Heier, seconded by Commissioner Haltaman, to review the proposal of the water rates for another month. The Commission voted three (3) for and none (0) opposed. The motion carried unanimously.

**Motion:** A motion was made by Commissioner Harshbarger, seconded by Commissioner Haltaman, to create a Water Rate Committee with Commissioner Valdez and Commissioner Harshbarger. The Commission voted three (3) for and none (0) opposed. The motion carried unanimously.

**v. Discussion on electronic billing enhancements.**

Kat Balbi, Assistant City Secretary, presented a sample bill with the proposed water usage graph enhancements and explained the annual fee would break down to .17 cents per customer.

Chair Heier recommended providing an explanation to customers on the City's website.

**Motion:** A motion was made by Commissioner Valdez, seconded by Commissioner Haltaman, to implement the purchase of the electronic billing enhancements. The Commission voted three (3) for and none (0) opposed. The motion carried unanimously.

**vi. Ordinance No. 210-022018 An Ordinance of the City Council of the City of Garden Ridge adopting board and commission policy and procedures; providing that this Ordinance shall be cumulative of all Ordinances; providing a severability clause; providing a savings clause; and providing an effective date.**

**1. Receive recommendations and consideration of appointment of Water Commission Chair and Vice-Chair for a one-year term effective October 1, 2019.**

Chair Heier stated Vice-Chair Holloway and himself would no longer be on the Commission.

**Motion:** A motion was made by Commissioner Haltaman, seconded by Commissioner Valdez, to appoint Commissioner Harshbarger as Vice-Chair for a one-year term effective October 1, 2019. The Commission voted three (3) for and none (0) opposed. The motion carried unanimously.

**Motion:** A motion was made by Commissioner Harshbarger, seconded by Commissioner Haltaman, to appoint Commissioner Valdez as Chair for a one-year term effective October 1, 2019. The Commission voted three (3) for and none (0) opposed. The motion carried unanimously.

**2. Discuss and make recommendations related to application of Ordinance provisions to Commission members, if needed.**

Chair Heier stated there was no update.

**c) Future Agenda Items.**

**i. Commissioner's input on agenda items.**

Commissioner Valdez requested an educational class on water conservation.

Commissioner Harshbarger requested consideration for rate adjustments for landscaping installation.

Chair Heier requested the drought management plan be reviewed.

**ii. Announce date, time, and location for next regular meeting (Tuesday, October 22 2019, at 6:00 p.m. at City Hall – City Council Chambers).**

Chair Heier announced the next Water Commission Regular Meeting will be held on Tuesday, October 22, 2019, at 6:00 p.m. at City Hall – City Council Chambers.

**6. Citizen Comment Period – limited to 20 minutes total**

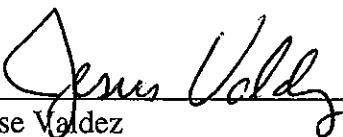
Sharon Stripling, 21729 Forest Waters Circle, spoke regarding the water rate structure.

Rick Cross, 20637 Wahl Lane, spoke regarding the water rate structure and water usage.


Stephen Demory, 9497 Cinchona Trail, spoke regarding the water rate structure, water usage, and the meters.

**7. Adjournment**

**Motion:** A motion was made by Commissioner Valdez, seconded by Commissioner Haltaman, to adjourn. The Commission voted three (3) for and none (0) opposed. The motion carried unanimously. There being no further business, the Tuesday, September 24, 2019, Water Commission Regular Meeting was adjourned at 7:28 p.m. by Chair Heier.

  
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Jesse Valdez  
Chair

ATTEST:



Kat Balbi  
Assistant City Secretary

**SIGN IN TO SPEAK AT THE SEPTEMBER 24, 2019  
CITY WATER COMMISSION REGULAR MEETING  
CITIZEN COMMENT PERIOD**

**Rules for Citizens' Participation:**

The Commission welcomes citizen participation and comments at all Commission Meetings. The Commission offers citizens the opportunity to address them by signing up to speak prior to the meeting. If you speak, you should follow these guidelines:

- a) Respect and courtesy:
  - i. Direct your comments to the entire Commission, not to an individual member, nor to the audience.
  - ii. Show the Commission the same respect that you would like to be shown.
  - iii. End your speaking at the time allotted below.
- b) Speaking:
  - i. First citizen comment period
    - 1. You are required to sign up to speak.
    - 2. You are limited to one 3 minute period.
  - ii. Business item period
    - 1. You are required to sign up to speak.
    - 2. You are limited to one 3 minute period.
  - iii. Second citizen comment period
    - 1. You are not required to sign up.
    - 2. You are limited to one 2 minute period.
  - iv. State your name and address before your comments begin.
  - v. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.

*NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the Commission is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042*

NAME	ADDRESS	SUBJECT
1. SAKLBY TRIAE	21657 FOREST WATERS CIR.	CHAIRMAN HEIER
2. Rich Cross	20637 Wahl Ln.	Water Rate Structer
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10.		

September 24, 2014

SUBJECT

ADDRESS

NAME

- 1. ~~Stephen~~
- 2. Sharon Shepding 21729 Forest Waters Circle
- 3. Rick Cross 20637 Wahl Ln
- 4. Stephen Lamons 9497 Concho Trl.
- 5. Rebecca Sessette 8914 Comanche Path

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