



City of Garden Ridge

9357 Schoenthal Road
Garden Ridge, Texas 78266-2600
(210) 651-6632
Fax (210) 651-9638

APPLICATION FOR VARIANCE

(Complete online and save to your own computer, then print all 3 pages and mail to the City of Garden Ridge.)

1. Date: _____ Case #: _____

2. Applicant Name: _____
(First) (Middle) (Last)

3. Mailing Address: _____
(Street)

(City) (State) (Zip)

Phone: _____ Second Phone: _____
(area code) (area code)

4. Applicant's relationship to property to be rezoned:
Sole owner Part owner Other: _____
(Specify)

(If not sole owner, furnish a notarized letter of authorization from all owners as attachment 1.)

5. Property location: _____
(Street address or street property front)

6. Legal description:
Plat: _____ Lot(s) _____ Block(s) _____
Subdivision _____

Acreage: _____ (If acreage, provide separate metes and bounds description as attachment 2.)

Property Deed recorded in Comal County Volume # _____ Page # _____

7. Cite City Ordinance number, page and paragraph from which the variance is needed:

8. State what you want to do instead:

9. Give reason why variance should be granted (cost alone is not acceptable):

10. If you are requesting a variance from City Ordinance 13 requirements, give a dimensioned map with north orientation, scaled 100 or 200 feet per inch, of the property for which the variance is requested showing all streets and parcels of land within 300 feet of the property as attachment 3. Key each adjoining land parcel to a list of current owners and addresses as attachment 4.

11. Give site plan showing location, dimensions and uses of existing or proposed structures, easements, water sources, fences, curb cuts, street and alley right-of-way lines within one foot of property for which variance is requested, on another map of larger scale, as attachment 5.

12. Identify any deed restrictions on agriculture, residential, business or other use. If none, so state:

13 The undersigned hereby requests that the variance identified in this application be granted, in accordance with Garden Ridge City Ordinance 13. I consent to the posting of hearing notices on the said property. I understand that the City of Garden Ridge will use the information provided herein for sending required notices to adjacent property owners, if required. I bear full responsibility and liability for any losses or costs incurred by the City, or others, caused by errors or omissions in this application.

14. Applicant Signature: _____

_____ Attachments:

1. Owner(s) letters of authorization, if applicable
2. Metes and Bounds description of property, if applicable
3. Map of property
4. List of adjacent property owners
5. Site plan
6. Check for variance fee per Garden Ridge City Ordinance 11.

CITY USE ONLY
APPLICATION FOR VARIANCE

		DATE
	Application received	_____
City Admin.:	Application verified	_____
	Fee received \$ _____ Check # _____	_____
	Application sent to P&Z	_____
	Owner's acceptance of application	_____
	Notice to adjoining property owners, if required	_____
P&Z	Notice of public hearing, if required	_____
	Public hearing conducted, if required	_____
	P&Z decision on variance	_____
	P&Z recommendation to City Council	_____
	Notice to adjoining property owners, if required	_____
City Council:	Notice of public hearing, if required	_____
	Public hearing conducted, if required	_____
	Applicant notified of Council Decision	_____
City Admin:	Zoning ordinance change published, if required	_____